



Charitable Donation Guidelines

In an ongoing demonstration of the credit union philosophy “people helping people,” Lookout Credit Union supports charitable organizations in the communities where our members work and live. Lookout Credit Union receives many solicitations for donations, volunteer support and community sponsorships. The following provides a guideline for how requests are considered. This assures that Lookout Credit Union’s charitable, financial resources are used in a way that best serves the membership. These guidelines will not cover every possible request, special need or opportunity; therefore, Lookout Credit Union may make exceptions in granting contributions or community sponsorships.

Contributions/Donations

Lookout Credit Union makes contributions to non-profit organizations that serve the communities in which the majority of our members and potential members work or live. In general, support is given to organizations that provide for the health, education and welfare needs of our members and potential members.

Community Sponsorships

Lookout Credit Union will consider sponsorships to civic, recreational or charity events, programs and publications located within our member service area. As a sponsor, Lookout Credit Union expects to receive published advertising or public name recognition from the requesting organization or group.

Contribution Guidelines

- Requests must be submitted on the Donation Request Application below.
- Consideration for sponsorship will be based on funds availability.
- Requests from Lookout Credit Union members will be given priority.
- Donations may be money, property, services or volunteer support.
- Solicitation on Lookout Credit Union property will not be permitted.

Preference will be given to requests that:

- Are located within the Credit Union’s branch and market areas
- Reflect the mission and core values of Lookout Credit Union
- Relevant to the majority of members
- Fulfill a relevant need and benefit the community at large

We will not consider requests for the following:

- Operating or administrative costs to run an organization or business
- The promotion of any religious or political organizations or events
- Organizations who represent a conflict of interest to the Credit Union
- Individual sponsorship of sport activities or beauty pageants, including travel and competition costs
- Direct contributions to individuals or families in need

Donation Request Form

Lookout Credit Union is committed to our members and the educational community of Eastern Idaho. We understand being a part of the community means giving back, and we are dedicated to supporting and helping local organizations.

Name of Organization: _____

Contact Person(s): _____

Email Address: _____

Mailing Address: _____

Phone Number(s): _____

Describe the purpose of your organization: _____

Donation Requested: _____

Please describe the purpose of your donation (event, auction, etc.): _____

Date donation needed: _____

How will funds raised be used? _____

Is group or contact person a member of Lookout Credit Union?

Has Lookout CU provided a donation for your organization in the past? _____

If yes, what was donated and when? _____

The above information is correct and should the donation be approved, I will use the donation for the purposes listed above.

Date: _____ Signature: _____

Please have this form returned to Lookout Credit Union, 275 S. 5th Ave., Suite 210, Pocatello, Idaho 83201 by mail or fax to (208) 233-1729 at least two weeks prior to your event date. A request for donation does not guarantee funding.